



Minutes of the Grants Sub-Committee held on Monday, August 24, 2026 at 17:00, at Manor Office, North Street, Credition, EX17 2BT

Present: Cllrs Steve Huxtable, Vix Frisby, Joyce Harris and John Downes

Apologies: Cllr Liz Brookes-Hocking

In Attendance: 2 members of the public

Minute Taker: Rachel Avery, Town Clerk

MINUTES

14 WELCOME AND INTRODUCTION

Cllr Huxtable opened the meeting, welcomed those present, and members introduced themselves.

15 PUBLIC QUESTION TIME

No substantive questions were raised on agenda matters.

16 APOLOGIES

Decision: It was **resolved** to receive and accept apologies from Cllr Brookes-Hocking (personal). (Proposed by Cllr Huxtable)

17 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

17.1 TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA

Cllr Downes declared a personal interest as an employee of Credition Arts Centre.

17.2 TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)

No dispensation requests had been received.

18 ORDER OF BUSINESS

There were no changes to the order of business.

19 CHAIR'S AND CLERK'S ANNOUNCEMENTS

There were no announcements.

20 GRANTS SUB-COMMITTEE MINUTES

Decision: It was **resolved** to **approve** the minutes of the meeting held on 21 July 2026 were approved as a correct record. (Proposed by Cllr Harris)

21 COMMUNITY GRANTS POLICY

Members considered the revised Community Grants Policy but agreed that further work was needed before any recommendation could be sent onward for approval, particularly following receipt of correspondence from a member of the public containing observations and suggested changes that members felt deserved fuller consideration.

Members discussed:

- the treatment of longer-term grants to partner organisations, noting that these commitments reduce the discretionary budget available and should be addressed more clearly in the policy
- whether the individual who submitted the observations could be invited into the later discussion, with the view that standing orders could be suspended if appropriate and the meeting timed around that person's availability
- the need to agree changes to the policy in time for the Oversight Committee meeting on 15 September, making an early-September sub-committee meeting necessary
- A revised draft would be circulated by the end of the week so members could review the suggested changes in advance of the reconvened meeting.

Decision: It was **agreed** to defer the review of the Grants Policy to a separate meeting on 08 September 2026. (Proposed by Cllr Huxtable)

Task: Cllr Huxtable to prepare and circulate a revised draft of the Community Grants Policy for member review.

22 DATE OF NEXT MEETING

Decision: The next meeting date was **agreed** as 08 September 2026 at 17.00.

23 REPORTS PACK

Signed

Dated.....